

PERIYAR MANAGEMENT AND COMPUTER COLLEGE

(Approved by AICTE & Affiliated to Guru Gobind Singh Indraprastha University)

ISO 9001:2008 Certified

Periyar Centre, FC-33, Plot No: 1 & 2, Institutional Area, Jasola, New Delhi - 110 025.

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PMCC/May/2019

May 24, 2019

Procedure - Grievance Redressal Mechanism

1. The students can make an application to the Convener of Grievance Redressal Committee or use online PMCC Grievance Redressal Portal available in the quick/page links section of our website Home Page www.pmccdelhi.com.
2. The complaint will be forwarded to concerned department. After verification, the Convenor will put the case before the Committee and concerned people will be conveyed about the schedule of hearing.
3. While dealing with the complaint, the Committee will follow the law of natural justice and hear the views of parties involved in the matter. The Committee will dispose off the complaint as soon as possible but not later than four(4) weeks of receipt of complaint.
4. The Committee will send recommendation to Director I/c for final decision.
5. If the student is not satisfied with the redressal of the complaint, he/she can approach to University level Grievance Redressal Committee & Mechanism as per Notification issued by GGSIP University Ref.GGSIPU/Aff/Notification/180-L dated 11.01.2013.

(Dr. Susheel Chhabra)
Director I/c