

PERIYAR MANAGEMENT AND COMPUTER COLLEGE
Academic Calendar – January-July 2020 - MBA 2nd & 4th Semester(s)

Updated – 25/02/2020

Note: The faculty and staff involved in Academic & Administrative activities along with select Committee(s) are given at the end of this calendar. The day and date(s) for various events/activities are subject to change

S.No	Particular(s)	Coordination (Faculty/Staff)	Semester	From	To
1	Coordination of 2 nd & 4 th Semester(s) Imparting instructions and/or laboratory work (including class tests)-15 weeks (69 days excluding Govt. holidays)	Prof. Hardeepika Singh Programme Coordinator	2 nd & 4 th	<u>Session Starts</u> 06-01-2020 (Monday)	<u>Session Ends</u> 05-06-2020 (Friday)
2	Final Placement(s) Summer Internship Mentorship + PrePlacement Sessions Skill Development	Prof. Lovelesh Joshi Dr. Yamini Saraswat Faculty Placement Coordinator(s) Member: Manmohan Dass, Neeraj Kumar	2 nd & 4 th	06-01-2020 (Monday)	16-04-2020 (Thursday)
3	Mentorship + Soft Skills & Pre Training & Placement Preparations Personal Counselling & Aptitude (Reasoning, QA, Psychometric, English) Group Discussion & Extempore Personal Interview	Dr. Yamini Saraswat Faculty Placement Coordinator Faculty Team All faculty member(s) as per list of students under their guidance	2 nd & 4 th	Two days in a week (Tuesday & Thursday) as per Time Table	
4	Yoga, Meditation & Sports	Prof. Hardeepika, Prof. Kulbir Manan Sudi, Prof. Farhat Fatima & Prof. Sonam Kanojia & Mr. Praveen Kumar	2 nd & 4 th	Two days in a week (Wednesday & Friday) as per Time Table	
5	National Conference 2020: Next Generation Smart Business Practices - Industry 4.0:	Prof Farhat Fatima Coordinator – Soft Skills & Industry Institute Interaction Cell Faculty Team: Prof. Kulbir Manan Sudi Prof. Hardeepika Singh Dr. Yamini Saraswat	2 nd & 4 th	24.01.2020 (Friday)	Completed
6	Faculty Development Programme (One Week)	Prof. Kulbir Manan Sudi Prof. Hardeepika Singh Prof. Farhat Fatima Coordinator(s)	Internal, External Faculty & Students	27.01.2020 (Monday) to 31.01.2020 (Friday)	Completed

7	Seminar - "Career Counselling and how to Choose Specialization"	Prof. Hardeepika Singh Programme Coordinator & concerned Faculty Members	2 nd	05.02.2020 (Wednesday)	Completed
8	Seminar (one to one counselling) on "Career Counselling & choosing Elective(s)"	Prof. Hardeepika Singh Programme Coordinator & concerned Faculty Members	2 nd	10.02.2020 (Monday)	Completed
9	Dissertation Project (Mid-Term Evaluation)	Dr. Yamini Saraswat & Dr. Maani Dutt Faculty Incharge(s)	4 th	14.02.2020 (Friday)	Completed
10	Anugoonj "2020" (Annual Cultural Festival organised by GGSIPU with affiliated colleges)	Dr. Maani Dutt Coordinator (Cultural & Extra-Curricular Activities)	2 nd & 4 th	17.02.2020	19.02.2020 Completed by the University
11	Class Test (Internal theory examinations)	Dr. Maani Dutt & Prof. Sonam Kanojia (Coordinator – Examinations) Members - Mr. Praveen Kumar, Mr. Manmohan Dass, Mr. Neeraj Kumar	2 nd & 4 th	24.02.2020 (Monday)	28.02.2020 (Friday)
12	Seminar – Industry Academica Innovative Practices & Intellectual Property Rights	Prof Hariom Gurjar Coordinator – NBA, Innovation & Entrepreneurship Development Cell and Grievance Redressal	2 nd & 4 th	3.03.2020 (Tuesday)	Scheduled
13	Teaching/Learning Feedback-I (as per feedback forms)	Prof. Hardeepika Singh Programme Coordinator	2 nd & 4 th	03.03.2020 (Tuesday)	Scheduled
14	Periyar Annual Day 2020 & Event in collaboration with Red Cross (Prize Distribution & Cultural Events)	Dr. Yamini Saraswat along with Dr. Maani Dutt Faculty Team Prof. Kulbir Manan Sudi Prof. Hardeepika Singh alongwith other faculty member(s)	2 nd & 4 th	06.03.2020 (Friday)	Scheduled
15	Social Outreach – Field Visit - Unnat Bharat Abhiyan & One-Act Play – Gender Issues & Human Values-I Social Outreach - Local Community - II	Prof Farhat Fatima Coordinator – Soft Skills & Industry Institute Interaction Cell Faculty Team: Prof. Kulbir Manan Sudi Prof. Hardeepika Singh Prof. Sonam Kanojia Mr Praveen Kumar	2 nd & 4 th	13-03-2020 (Friday)	
16	Home Coming - Periyar Alumni Meet 2020	Prof. Kulbir Manan Sudi Coordinator-Academic Affairs, Alumni Cell & Admissions along with Prof. Hardeepika Singh Team	Alumni & selected 1 st & 2 nd Year Students	14-03-2020 OR 15-03-2020 (Saturday OR Sunday)	

		Prof. Farhat Fatima Prof. Sonam Kanojia Praveen Kumar Neeraj Kumar			
17	Dissertation – Internal Evaluation (Presentation by the students)	Dr. Yamini Saraswat & Dr. Maani Dutt Faculty Incharge(s)	4 th	16.03.2020 (Monday)	17.03.2020 (Tuesday)
18	Farewell Party	Dr. Maani Dutt Coordinator (Cultural & Extra-Curricular Activities) along with Dr. Yamini Saraswat & Prof. Lovelesh Joshi Team Prof. Sonam Kanojia Mr. Praveen Kumar Mr. Neeraj Kumar		17.04.2020 (Friday)	
19	Teaching/Learning Feedback-II	Admin Office	2 nd & 4 th	at the time of issue of Admit Cards	
20	Preparatory leave of one week		2 nd & 4 th	27.04.2020 (Monday) to	01.05.2020 (Friday)
21	Commencement of Theory Exams (External GGSIPU) NUES BA (to be announced as per receipt of attendance sheets from University)	Dr. Maani Dutt & Prof. Sonam Kanojia (Coordinator – Examinations) Members - Mr. Praveen Kumar, Mr. Manmohan Dass, Mr. Neeraj Kumar	2 nd & 4 th	04.05.2020 (Please check GGSIP University website for updates)	
22	MS 202 (External) Project Dissertation (Viva-Voce)	Dr. Maani Dutt & Prof. Sonam Kanojia (Coordinator – Examinations) Members - Mr. Praveen Kumar, Mr. Manmohan Dass, Mr. Neeraj Kumar	4 th	(Please check GGSIP University website for updates)	
23	Summer Vacations		Faculty & Staff	To be announced	
24	“Periyar Drishti” e-Magazine, bi-annual, April-July 2020 issue 3(2)	Dr. Susheel Chhabra Editor-in-Chief Prof. Farhat Fatima Editor	PMCC	1 st week of July 2020	
25	Faculty & Staff Appraisal	Dr. Susheel Chhabra External Expert from HQ	Faculty & Staff	To be completed by 31.07.2020	

26	“Periyar Journal of Research in Business & Development Studies” (January-July 2020 issue)	Dr. Susheel Chhabra Editor-in-Chief Prof. Farhat Fatima Editor	PMCC	First Week of August 2020	
----	---	---	------	---------------------------	--

The faculty and staff involved in Academic & Administrative activities along with select Committee(s)					
Dr. Susheel Chhabra: Director I/c – Academic & Administration, Coordinator – Consultancy, PMA, Media Centre, Faculty & Staff Appraisal, Editor-in-Chief – Journal &: e-Magazine					
Dr. Yamini Saraswat - Faculty Placement Coordinator, Coordinator - Mentorship + PrePlacement Sessions, Skill Development, Events Faculty Incharge: Dissertation Project, Periyar Annual Day 2020, Periyar Management Fest 2020 (inter-college), Farewell Party					
Dr. Maani Dutt: Coordinator(s) - Examinations and Cultural & Extra-Curricular Activities, Events Faculty Incharge:: Anugoonj "2020", Dissertation Projec, Periyar Annual Day 2020, Periyar Management Fest 2020 (inter-college)					
Prof. Kulbir Manan Sudi: Coordinator-Academic Affairs, Admissions , Alumni Cell, Events Faculty Incharge: Faculty Development Programme (One Week), Yoga, Meditation & Sports, Pragyan 2020 – Educational Fest, Periyar Sports Meet 2020, Home Coming - Periyar Alumni Meet 2020					
Prof Farhat Fatima: Coordinator - Soft Skills & Industry Institute Interaction Cell & Editor - e-Magazine & Journal, Events Faculty Incharge:: Yoga, Meditation & Sports, Social Outreach - Field Visit, National Conference 2020					
Prof. Hardeepika Singh: Programme Coordinator – 2nd/4th semester(s), Coordinator-Alumni Cell shared with faculty, Coordinator – IQAC & NAAC (team include faculty members), Events Faculty Incharge: Yoga, Meditation & Sports, Seminar - “Career Counselling and how to Choose Specialization”, Seminar (one to one counselling) on “Career Counselling & choosing Elective(s), Pragyan 2020 – Educational Fest, Periyar Sports Meet 2020, Home Coming - Periyar Alumni Meet 2020					
Prof. Sonam Kanojia: Administrative Officer (additional charge-office activities), Coordinator - Examinations, Events Faculty Incharge:: Yoga, Meditation & Sports, Pragyan 2020 – Educational Fest					
Prof. Lovelesh Joshi: Faculty Placement Coordinator - Final Placement(s) & Summer Internship, Coordinator – MDP, Events Faculty Incharge: Pragyan 2020 – Educational Fest, Farewell Party					
Prof. Hariom Gurjar: Coordinator - NBA, Innovation & Entrepreneurship Development Cell, Grievance Redressal					
Mr. Manmohan Dass: Librarian, Events: Examinations, Placements					
Mr. Praveen Kumar: Admin Executive (office activities), Examinations, Events : Yoga, Meditation & Sports, Pragyan 2020 – Educational Fest					
Mr. Neeraj Kumar: Admin Assistant (office activities), Events: Examinations, Placements					
MDP Committee: Prof. Lovlesh Joshi (Coordinator), & Prof. Hariom Gurjar, Maani Dutt, Farhat Fatima					
Consultancy Committee: Dr. Susheel Chhabra (Coordinator), Prof. Kulbir Manan Sudi, Prof. Hardeepika Singh, Prof. Sonam Kanojia					
Research Committee: Dr. Susheel Chhabra (Coordinator), Prof. Kulbir Manan Sudi, Prof. Farhat Fatima, Prof. Hardeepika Singh & Prof. Hariom Gurjar					

Admissions Committee: Prof. Kulbir Manan Sudi (Coordinator), Dr. Susheel Chhabra, Prof. Hardeepika Singh, Prof. Lovelesh Joshi, Prof. Sonam Kanojia & Mr. Praveen Kumar

PMA Committee: Dr. Susheel Chhabra (Coordinator), Prof. Kulbir Manan Sudi, Prof. Farhat Fatima, Prof. Hardeepika Singh, Prof. Hariom Gurjar

Yoga, Meditation & Sports Committee: Prof. Hardeepika Singh, Prof. Kulbir Manan Sudi, Prof. Farhat Fatima & Prof. Sonam Kanojia & Mr. Praveen Kumar

Dr. Susheel Chhabra

Director I/c